

3978 Chemicals: Common but Deadly

Safety Meeting Agenda:

Plan and Prepare

Refer to the "Tips For Safety Talks!" for ideas on planning this safety meeting. Read through the article ahead of time to help you with your presentation. Add further questions to those we have provided at the end of this talk.

- Inspect areas in your workplace where chemicals are stored or used. Is the MSDS for each chemical in an appropriate place?
- Involve workers in establishing a chemical safety procedures checklist for different areas of the workplace.
- Is everyone involved using the recommended personal protective equipment (PPE) for working around each chemical? Discuss what PPE is needed in your workplace.
- One or two at a time, give workers a chance to find the eyewash station and/or showers while blindfolded (running as they would if blinded by a chemical splash). They aren't likely to practice this unless you set up the exercise and supervise it for safety.

Ask for any additional comments and questions.

What other safety concerns have come up as a result of the discussion on this topic?

The Meeting

Start your meeting promptly.

Report on any follow-up to safety concerns raised at the previous safety talk:

Ask participants what safety problems they have observed on their jobs since the last meeting:

Determine what action should be taken to fix these safety problems. Write them here and take action before the next meeting:

Read today's topic, and ask the participants to read along in their handouts. Add your own comments to the material, including your own company's procedures.

Quiz Answers:
1. False 2. True 3. d 4. a 5. True 6. True 7. True 8. False 9. True 10. True

Thank your group members for their involvement in today's safety meeting.